Approved for Release: 2021/11/10 C05568761

Central Intelligence Agency

Washington, D.C. 20505

August 26, 2010

[redacted] (b)(6)

Dear [redacted] (b)(6)

On 16 August 2010 we received your letter dated 13 August 2010 requesting information on you.

The Privacy Act requires federal agencies to safeguard personally identifiable information about an individual. CIA's Privacy Regulations, Title 32 C.F.R. § 1901.13, establish the criteria below:

> An individual seeking access to or amendment of records about himself shall provide in the letter of request his full (legal) name, address, date and place of birth, and current citizenship status together with a statement that such information is true under penalty of perjury or a notarized statement swearing to or affirming his identity. In the case of an individual who is an alien lawfully admitted for permanent residence, said individual shall provide his or her alien registration number and the date that status was acquired.

You must send us a statement with this information before we process your request. You must have your statement notarized, or sign it under penalty of perjury (28 U.S.C. § 1746), and verify that you are a U.S. citizen or a legal permanent resident. If you are a legal permanent resident (LPR), you must provide your LPR number and the date that status was acquired. If you have become a U.S. citizen, you must provide your naturalization number and the date that status was acquired.

Because you have not provided the information we require, we cannot accept your request. Once we receive the necessary information, we can then begin processing your request.

Sincerely,

Scott Koch
Acting Information and Privacy Coordinator

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